



MEMORANDUM OF UNDERSTANDING

BETWEEN

FACULTAD DE TEOLOGÍA ASAMBLEAS DE DIOS
[THEOLOGICAL SEMINARY OF THE ASSEMBLIES OF GOD]
LA CARLOTA, SPAIN

AND

THE NORWEGIAN SCHOOL OF LEADERSHIP AND THEOLOGY
OSLO, NORWAY

The Norwegian School of Leadership and Theology (HLT) located in Oslo, Norway, and *Facultad de Teología Asambleas de Dios* [Theological Seminary of The Assemblies of God] (FTAD), located in La Carlota, Spain, hereby agree to this memorandum of understanding on academic exchange for the mutual interest of both institutions. This agreement is aimed at improving the level of teaching and education at both institutions and prescribes the following items to facilitate mutual understanding between the constituents of both institutions through exchanges.

1. Objectives of Cooperation

This agreement intends to promote academic exchanges, student and faculty exchanges, and mutual cooperation between the two institutions and strives to enhance the effect of international exchanges through respect and cooperation at mutually equal positions.

2. Areas of Cooperation

The specific areas of cooperation between the two institutions are as follows:

- Student exchanges;
- Faculty exchanges;
- Joint research;
- Exchange of academic information.

The terms of such mutual assistance and the necessary budget for each specific program and activity that is implemented under the terms of this agreement shall be mutually discussed and agreed upon in writing by both parties. All aspects of this exchange program shall be subject to the accreditation standards of FTAD and HLT. Furthermore, special programs and other special activities shall be agreed upon in writing by the two institutions prior to implementation. Specific details not prescribed in this agreement may be put into practice through mutual discussion, and related documents shall be produced.

3. Student Exchanges

A. This agreement will take effect on the date of signing by the heads of both institutions. At that point, each institution may consider the admission of students on an exchange basis. The number of exchange students accepted is at the discretion of the accepting institution and is not dependent upon reciprocation. The international education advisors of the two institutions shall review the program annually to identify any imbalances or inadequacies in the agreement.

B. Exchange students are allowed to apply to any academic program offered by the host institution as approved by the student's sending college, school, or program. All student applicants must satisfy admission requirements of the accepting institution, which include English proficiency requirements. All students must meet the accepting institution's academic and other standards.

C. Applications and all other required documents stipulated by each institution shall be forwarded according to the published schedules of the individual programs of HLT and FTAD.

D. Financial arrangements with respect to tuition will be agreed upon in writing for each exchange student. Exchange students shall be responsible for all additional expenses, including:

- Round-trip airfare
- Room and board
- Medical insurance or equivalent
- Textbooks and living expenses
- Expenses related to entry into and departure from the countries (alien registration, visa, visa extension, etc.)

E. Exchange students shall agree to abide by all the rules and regulations of the host institution and the host country.

F. Any academic credit earned at the host institution may be transferred to the home institution. At the student's request, each host institution agrees to provide the home institution with an official academic report for all exchange students at the end of each semester.

G. The host institution shall provide exchange students with academic guidance, counseling, and student support services.

4. Faculty Exchanges

A. The two institutions will seek means to exchange faculty. Details relative to implementation of this exchange will be developed by mutual consent. The receiving institution shall retain the right of selection, according to its own policies.

B. Each faculty member shall be responsible for all his/her own expenses, including travel, visas and visa extensions, and living expenses in the receiving country.

C. Each host institution will assist in providing accommodations but shall not thereby be required to incur any cost and will attempt to provide an office for faculty members participating in an exchange program.

D. Teaching and remuneration arrangements will be agreed upon in writing for each faculty exchange.

5. Amendment and Termination of the Agreement

This agreement shall remain in effect from the date of signing by the heads of both institutions, until either of the two parties request in writing, one semester in advance, to amend or terminate the agreement.

For FACULTAD DE TEOLOGÍA
ASAMBLEAS DE DIOS

Jesús Caramés Tenreiro, Rector
Date: 1 April 2024

For THE NORWEGIAN SCHOOL OF
LEADERSHIP AND THEOLOGY

Arne Mella, Principal
Date: 15 May 2024